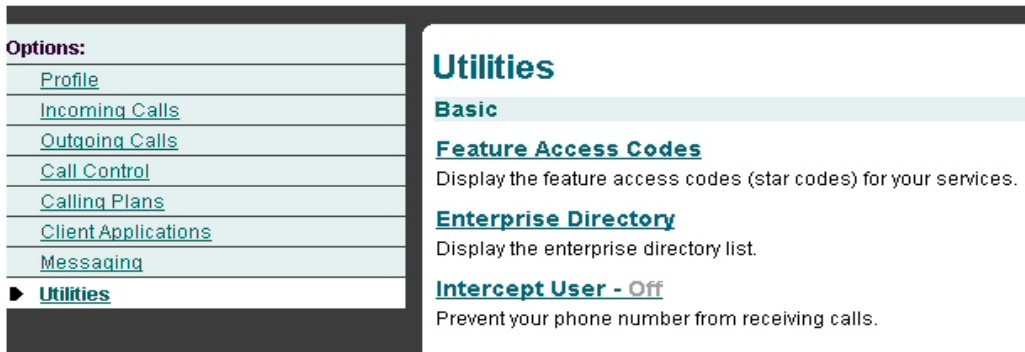


Feature Codes

To see a list of your feature access codes, log in to your Personal Portal. Click on **Utilities** and then **Feature Access Codes**. You will see a list of all available feature access codes with description.



The screenshot shows a web interface with a left-hand navigation menu and a main content area. The navigation menu is titled "Options:" and lists several items: Profile, Incoming Calls, Outgoing Calls, Call Control, Calling Plans, Client Applications, Messaging, and Utilities (which is highlighted with a dark background and a right-pointing arrow). The main content area is titled "Utilities" and has a sub-section "Basic" which is highlighted. Under "Basic", there are three items: "Feature Access Codes" (with a description: "Display the feature access codes (star codes) for your services."), "Enterprise Directory" (with a description: "Display the enterprise directory list."), and "Intercept User - Off" (with a description: "Prevent your phone number from receiving calls.").

Calling Line ID Delivery Blocking per Call

1. Lift telephone handset. Press the assigned code (ex. *67). Press Dial.
2. Dial the intended phone number.
3. The call is placed, and your calling line ID is not displayed.

Calling Line ID Delivery per-call

1. Lift telephone handset. Press the assigned code (ex. *65). Press Dial.
2. Dial the intended phone number.
3. The call is placed, and your calling line ID is displayed for this call.

Call Park

1. Put current call on hold. Press the assigned code (ex. *68). Press Dial.
2. Enter extension of phone on which call is to be parked. Hit the # key.
3. The call is parked at the indicated extension.

Call Park Retrieve

1. Lift telephone handset. Press the assigned code (ex. *88). Press Dial.
2. Enter extension of the parked call. Hit the # key.
3. You are connected with the call you parked.

Call Return

1. Lift telephone handset. Press the assigned code (ex. *69). Press Dial.
2. The last incoming phone number is redialed.

Cancel Call Waiting

1. Lift telephone handset. Press the assigned code (ex. *70). Press Dial.
2. The Call Waiting service is turned off so that you can make an uninterrupted phone call. The Call Waiting service will be back on after the next outgoing phone call.

Customer Originated Trace

1. Lift telephone handset. Press the assigned code (ex. *57).
2. A trace has been started for the identification of the last incoming call.

Direct Voice Mail Transfer

1. Place your active call on hold. Press the assigned code (ex. *55).
2. Enter the extension of recipient's voicemail. Hit Dial.
3. The caller is directed to your voice mail.

Directed Call Pickup

1. Lift telephone handset. Press the assigned code (ex. *97). Hit Dial.
2. Enter extension you are trying to pick up.
3. Enter the extension where the call is ringing. You answer the ringing call at the specified extension.